

PISTOL SHOOTING QUEENSLAND LTD

Charter and Role Description for the PISTOL SHOOTING QUEENSLAND COACHING COORDINATOR

It is the purpose of this Charter to provide Pistol Shooting Queensland Ltd with the rules governing the formation and management role for the position of Pistol Shooting Queensland Coaching Coordinator.

1. NAME:

Pistol Shooting Queensland Coaching Coordinator

2. OBJECTIVE:

- a) To manage, develop and promote an appropriate level of Coach Accreditation and skills coaching to Affiliate Members throughout Pistol Shooting Queensland Ltd clubs in Queensland.
- b) To perform the role in a positive, respectful and supportive manner.

3. ROLE:

- a) Liaises with Pistol Shooting Queensland Ltd and the PA National Coaching Council in all matters;
- b) Maintains a database of accredited coaches, in conjunction with the Pistol Shooting Queensland Ltd Administrator, Pistol Australia, Shooting Australia and the Australian Sports Commission;
- c) Organises clinics and seminars for the purpose of instructing and/or qualifying suitable candidates as Pistol Australia coaches in all Pistol Australia recognised disciplines;
- d) Organises coaching seminars for individual shooter development, in all disciplines, in cooperation with coordinators and Team Managers;
- e) Liaises with State Team Managers to improve the shooting standard of the State Squad and teams, when requested and/or necessary;
- f) Liaises with the relevant coaches to provide coaches for Junior Training Camps;
- g) Maintains a coaching related information and gathering centre within the state for the use of coaches and shooters;
- h) Works in conjunction with the PA National Coaching Council in furthering the objectives of the NCC;
- i) Supplies written reports to the Pistol Shooting Queensland Ltd Annual General Meeting and all Board Meetings, outlining the Council's activities and any recommendations, 10 days prior to any meeting.
- j) Submits a report to the Annual General Meeting of the National Coaching Council as deemed necessary;

- k) The Pistol Shooting Queensland Coaching Coordinator (or his/her appointed nominee) is the official spokesperson to Pistol Shooting Queensland Ltd on all matters pertaining to PSQ Coaching.
- l) The PSQ Coaching Coordinator is not responsible for conducting all coaching, and is expected to encourage and involve as many PSQ accredited coaches as possible in coaching at PSQ Member Clubs.

4. QUALIFICATIONS

- a) Applications will be accepted from any suitably qualified Pistol Shooter Member of Pistol Shooting Queensland Ltd;
- b) NCAS Club Coach Accreditation is not essential, but is considered beneficial and an advantage in this role.
- c) Hold a current Working with Children Blue Card.

5. TERM:

The Coordinator will be appointed for a period of twelve (12) months.
The position will be reviewed annually at the first Board Meeting of Pistol Shooting Queensland Ltd at the beginning of each calendar year.

6. FINANCE:

To be provided by Pistol Shooting Queensland Ltd.
The Coordinator is to submit an annual budget and Activity Plan for ratification at the first Board Meeting of each year.

7. AIM:

To achieve the objectives set out in this charter by:

- i. Continuing the management, promotion and accreditation of coaches and coaching courses in all Pistol Australia and Pistol Shooting Queensland Ltd events.
- ii. Working with clubs to increase the number of qualified coaches in their clubs.