

PISTOL SHOOTING QUEENSLAND LTD
Charter and Role Description for the
PISTOL SHOOTING QUEENSLAND OFFICIALS COORDINATOR

It is the purpose of this Charter to provide Pistol Shooting Queensland Ltd with the rules governing the formation and management role for the position of Pistol Shooting Queensland Officiating Coordinator.

1. NAME:
Pistol Shooting Queensland Officiating Coordinator.
2. OBJECTIVE:
 - a) To manage, develop and promote an appropriate level of officiating throughout Pistol Shooting Queensland Ltd clubs in Queensland.
 - b) To perform the role in a positive, respectful and supportive manner.
3. ROLE:
 - a) Applications will be accepted from any suitably qualified Pistol Shooter Member of Pistol Shooting Queensland Ltd;
 - b) Liaises with the Pistol Shooting Queensland Ltd and the National Referee Council in all matters;
 - c) Maintains a database of accredited Range Officers and Judges, in conjunction with the Pistol Shooting Queensland Ltd Administrator;
 - d) Organises clinics and seminars for the purpose of instructing and/or qualifying suitable candidates as Pistol Australia Range Officers or Judges in all Pistol Australia recognised disciplines;
 - e) Liaises with the Pistol Shooting Queensland Ltd Holster Accreditation Officer to conduct Holster Accreditation and Examiner courses;
 - f) Receives the Sanction Applications from the Pistol Shooting Queensland Office;
 - g) Processes the applications from clubs and advises PSQ office and the club of the sanction number and the designated person;
 - h) Appoints the Judge and/or Jury for all sanctioned Pistol Shooting Queensland Ltd State Championships;
 - i) Appoints the designated person or Judge for any other sanctioned Championships, Games or Open Shoot;
 - j) Monitors and maintains an appropriate standard of Range Officers and Judges throughout the state;
 - k) Works in conjunction with the National Referee Council in furthering the objectives of the NRC;
 - l) Supplies written reports to the Pistol Shooting Queensland Ltd Annual General Meeting and all Board Meetings, outlining the Council's activities and any recommendations, 10 days prior to any meeting.

- m) Submits a report to the Annual General Meeting of the National Referee Council as deemed necessary;
- n) The Pistol Shooting Queensland Officiating Coordinator (or his/her appointed nominee) is the official spokesperson to Pistol Shooting Queensland Ltd on all matters pertaining to PSQ Officiating.

4. QUALIFICATIONS

- a) The Coordinator must be a Judge B (minimum) and have a practical knowledge of all rules and regulations pertaining to the sport in the Pistol Australia registered events.
- b) Hold a current Working with Children Blue Card.
- c) Sport Integrity Australia education modules as identified by Pistol Australia will be required to be completed progressively prior to and after appointment – I agree to complete these modules and provide a certificate of completion to PSQ within the specified time-frame related to my role.

5. TERM:

The Coordinator will be appointed for a period of twelve (12) months.
The position will be reviewed annually at the first Board Meeting of Pistol Shooting Queensland Ltd at the beginning of each calendar year.

6. FINANCE:

To be provided by Pistol Shooting Queensland Ltd.
The Coordinator is to submit an annual budget to the Board for ratification at the first Board Meeting of each year.

7. AIM:

To achieve the objectives set out in this charter by:

- a) Continuing the management, promotion and accreditation of range officials in all Pistol Australia and Pistol Shooting Queensland events.
- b) Working with clubs to increase the number of qualified range officials in their club.
- c) Upholding and promoting the principles and standards of the National Integrity Framework.