Pistol Shooting Queensland Ltd
p 3395 1322
e admin@pistolshootingqld.org.au
w www.pistolshootingqld.org.au

NOTICE OF MEETING

2026 Annual General Meeting of Pistol Shooting Queensland Ltd

9.30 am SUNDAY 14 FEBRUARY 2027

Alexandra Hills Hotel and Convention Centre
332 Finucane Rd Alexandra Hills 4161

As per Section 35 of the Pistol Shooting Queensland Constitution:

35. ANNUAL GENERAL MEETINGS (AGM)

(1) Subject to the Law, the annual general meetings of the Company shall be held in each year at such time and place or by such other lawful means or combination of means of communication as the Board may determine.

BUSINESS OF THE MEETING:

The business of the Annual General Meeting shall be:

(1) to confirm Minutes of the previous Annual General Meeting
(2) to receive the annual reports;
(3) to receive the Auditor's Report;
(4) to receive the accounts;
(5) to appoint/reappoint an auditor;
(6) to elect **three** Directors to the PSQ Board (Communication Director added as vacant in 2026);
(7) to fix the Membership Fee;
(8) to appoint and/or remove a Patron or Patrons; and
(9) to consider Notices of Resolution
(10) to consider any other business the general nature of which shall have been specified in the notice convening the meeting or which the Chairperson of the meeting permits to be brought before the meeting, including declaring the results of any postal ballot.

NOMINATIONS ARE CALLED FOR THE DIRECTORS OF THE BOARD OF PISTOL SHOOTING QUEENSLAND LTD:

Nominations shall be on the prescribed Application Form, to be signed (in the Applicant's Support section of the form) by the proposer (a Pistol Shooter Member signing on behalf of a PSQ Member Club and a member of the club's Executive) and seconder (any PSQ Pistol Shooter Member) and signed by the nominee.

Nominations shall be lodged with the PSQ Office, PO Box 306, Carina Q 4152 at least (21) twenty-one days before the Annual General Meeting at which the election will take place (Section 21 (3) PSQ Constitution).
Section 20 of the Pistol Shooting Queensland Constitution states:

20. MEMBERSHIP OF BOARD

(1) The Company shall be managed by a Board of Directors comprising of a minimum of 4 (four) and maximum of 5 (five) and the appointed State Administrator. The Board of the Company shall consist of:

(1) Chairperson (President)
(2) Director Financial (Treasurer)
(3) Director Communication

(4) Director Technical
(5) Director Competition
(6) Appointed State Administrator (Secretary non-voting)

(2) A member of the Board must satisfy the requirements of rule 21 (2).

(3) The Office Bearers of the Company shall be positions 1 (one), 2 (two) and 6 (six).

(4) At each Annual General Meeting (AGM) of the Company, the members of the Board must retire from office in line with Subrule (5) but are eligible, upon nomination, for re-election.

(5) All even-numbered members of the Board (2, 4) shall retire on even years and all odd-numbered members of the Board (1, 3, 5) shall retire on odd years.

(6) A member of the Company may be appointed to a casual vacancy on the Board under Rule 22(1).

Nominations for the 2026 - 2027 Pistol Shooting Queensland Ltd Board close **5.00 pm Sunday 24 January 2027.**

- **Director (Financial)**
- **Director (Communication) Vacant in 2026**
- **Director (Technical)**

Position Descriptions and Application Forms are available from the PSQ Office, on request, and on the PSQ website: www.pistolshootingqueensland.org.au
'About' tab; Select 'Administration'; Select 'Meetings & Forums'.

NOTICES OF MOTION/NOTICES OF RESOLUTION:

All business at the AGM will be special and no business will be covered that is not on the agenda or covered by a Notice of Resolution, unless the Chairperson of the meeting permits it to be brought before the meeting.
Member Clubs are advised that Notices of Resolution from Member Clubs must be received at the Pistol Shooting Queensland Office by **5.00 pm 18 December 2026.**
Member Clubs are reminded that all Notices of Resolution/Motion for the Annual General Meeting must be in writing and can come as a hard-copy original or as an attachment to an email.

Notices of Resolution/Motion from the Member Clubs must comply with the Corporations Act 2001 Rules, in respect to Pistol Shooting Queensland Ltd:

1. The Notice of Motion must be put by at least two Member Clubs.
2. The Notice of Motion can come to the PSQ Office in two ways:
   a) Two separate documents worded exactly the same and signed off by the respective Clubs' Presidents; or
   b) One document, signed by the Presidents of both Member Clubs.
   c) The Notice of Resolution cannot relate to management affairs as this is the sole responsibility of the Board.
   d) A Notice of Resolution can only apply to decisions which can be made by the Members, as per the Pistol Shooting Queensland Ltd Constitution (09 November 2014).

(In the absence of the President, the document can be signed by a Committee of Management member endorsed by the Committee to do this).

DELEGATES TO THE ANNUAL GENERAL MEETING:

Member Clubs are to forward to the Administrator, the name of the Club Delegate who will participate in the Pistol Shooting Queensland Ltd AGM to vote on the club's behalf.
This endorsement to be registered on the PSQ 'Registration of Club Delegate Form'.
To be received at the PSQ Office by **5.00 pm Monday 25 January 2027.**

Pistol Shooting Queensland Ltd
p 3395 1322
e admin@pistolshootingqld.org.au
w www.pistolshootingqld.org.au

Clubs must be a compliant Member Club and their delegate must be a Pistol Shooter Member of Pistol Shooting Queensland Ltd, as at 5.00 pm **Friday 29 January 2027** to be eligible to attend, participate, speak and vote.
Participants in the 2026 PSQ Annual General Meeting are:

- PSQ Board Members (non-voting);
- Nominated Club Delegates (1 vote per club);
- PSQ Coordinators (non-voting);
- Invitees of the Pistol Shooting Queensland Board (non-voting)

PROXIES:

Member Clubs may appoint a proxy. The instrument (PSQ form) appointing a proxy must be deposited at the PSQ Office, 1485 Old Cleveland Rd Belmont 4153; by post to PO Box 306 Carina 4152, or as an attachment to an email: admin@pistolshootingqld.org.au, not less than 48 hours before the time of holding the meeting:
To be received by: **9.30am 12 February 2027**

Member Club Deadlines to Pistol Shooting Queensland:

Item	Date due
Member Club Notice/s of Resolution	Due at PSQ Office 5.00 pm **Friday 18 December 2026**
Nominations for Board Director positions	Due at PSQ Office 5.00 pm **24 January 2027**
Confirmation of Club Delegate to AGM (including email address and phone number)	Due at PSQ Office 9.30 am **25 January 2027**
Confirmation of Proxy (Including email address)	Due at PSQ Office 9.30 am **12 February 2027**

PSQ Office Deadlines to Member Clubs:

Item	Date due or advised
PSQ Preliminary Notice of AGM to Member Clubs: Notice #1	**6 October 2026**
Member Club Notices of Resolution & Board Notices of Resolution to clubs: Notice #2	**18 January 2027**
AGM Notice #3; Reports & Agenda to Member Clubs Agenda & Notice of nominations for Board positions	**01 February 2027**
Notice # 4 Final updates & information	**08 February 2027**

PSQ Board Deadlines:

Item	Date due or advised
Board Notices of Resolution	Due at PSQ Office 5.00 pm **10 January 2027**

Sharyn Petersen
Administrator

6.10.2026